

# Feedback That Fuels

a guide for positive and constructive feedback

Date:

1. What is my intent, desired outcome with giving the feedback?
  
  
  
  
  
  
  
  
  
  
2. What is the specific situation or behavior? Stated clearly and kindly.
  
  
  
  
  
  
  
  
  
  
3. Who/how/what is the situation/behavior impacting?

Next Right Thing [completed with person receiving feedback]

| Specific Action | When? | Follow Up |
|-----------------|-------|-----------|
|                 |       |           |
|                 |       |           |
|                 |       |           |